

# WESTWOOD CORRAL

## PRICING GUIDE 2019 RENTAL INCLUDES USE OF SPACE ONLY

### SHORT TERM RENTAL 2-hour minimum / 3-hour maximum

- Monday - Thursday 7:00 am – 5:00 pm \$60.00 per hour / 5:00 pm – 10:00 pm \$100.00 per hour
- Friday – Sunday 7:00 am – 5:00 pm \$100.00 per hour / 5:00 pm – 10:00 pm \$150.00 per hour
- Additional hours see party rental pricing

### PARTY RENTAL 4-hour time Slot

- Monday – Thursday 7:00 am – 11:00 pm \$200.00
- Friday – Sunday 7:00 am – 5:00 pm \$300.00
- Friday – Sunday 5:00 pm – 11:00 pm \$400.00
- Additional hours at \$100.00 per hour
- ALL DAY FEE Monday – Friday between 7:00 am – 5:00 pm (8-hour day) \$350.00

50% off rental rate if also renting Diamond Kay's Dance Hall for the same time period

**HOLIDAY RATES:** The Dance Hall will be unavailable for rental on Thanksgiving and Christmas. Easter, Memorial Day, Independence Day, Labor Day, Veterans Day and New Year's Eve may be rented at the following rates:

- \$350.00 (3-hour time limit)
- Additional hours at \$125.00 per hour

Use of sound system in the outdoor space – \$100 rental fee

Seating – We have the ability to seat 100 people between both the Westwood Corral and Diamond Kay's Dance Hall. The use of the tables and chairs will be on a first come, first serve basis. Anything over this number is the responsibility of the party including set-up & take down.

**RENTAL DEPOSIT**– 50% to be paid at time of booking; remaining 50% 10 days prior to event.

### POLICIES:

- Do not use tape, thumbtacks or nails on any surface
- Any damage to the facilities will be the responsibility of the person(s) signing the agreement
- Delivery of decorations must be pre-arranged and set-up prior to the event and will need to be determined by availability of the room and removed at the end of the event.
- Westwood Recreation, Inc. assumes no responsibility for items left behind
- No individual cancellations permitted inside 10 days of your scheduled event

**CANCELLATIONS:** Must be in writing and signed by person(s) signing the reservation agreement.

- Up to 2 months before date of event – Deposit is refunded
- 2 months or less before the date of the event – 50% of deposit is refunded (no exceptions)

**FINAL PAYMENT:** Full payment is due 10 days prior to the event. Cash, check or credit cards (VISA, MasterCard, Discover, American Express) are accepted. A 3% convenience fee will be added to all credit card payments and a \$50.00 charge for any returned check.

Today's Date: \_\_\_\_\_ Event: \_\_\_\_\_ Date of Event: \_\_\_\_\_

Responsible Party: \_\_\_\_\_ WW Rep: \_\_\_\_\_